

**TOWN OF ARAPAHO, OKLAHOMA**  
**Fiscal Year 2022/ 2023 Annual Budget**

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**BUDGET MEMO**

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May 25, 2022

The 2022 / 2023 Annual Budget for the Town of Arapaho is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. The budget includes the following highlights for the fiscal year:

Recurring revenues are budgeted at 90%, as indicated. If collected at 100%, that will generate an additional \$12,000.

The budget includes a conservative projection of revenues in the Utility Authority, and it is recommended that council match rate increases charged by third party service provider plus include a modified CPI increase of 4%. The rate increases have not been provided to date.

An approximate pay increase of 3% has been included for all full time employees. Raises will be allocated at the discretion of the town administration.

Expenses for FY23 have been budgeted consistently with projections of prior year expense.

General Fund capital improvements include:

General Government	\$ 2,500
Police Department	5,000
Fire Department	18,000
Civil Emergency Management - Siren Project	47,500
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	\$ 73,000

Utility Authority capital improvements: \$ 30,000

The following debt issues are included in the budget:  
Utility Authority \$ 44,421

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2022/ 2023 budget was initially presented to Council on May 19, 2022 for consideration. A public hearing will be scheduled for Thursday June 16, 2022.

The legal level of control for the City's 2022 / 2023 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Michelle Kauk, CPA.

**RECEIVED**

**JUL 01 2022**

**State Auditor  
and Inspector**

*Custer*

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the the proposed Town of Arapaho Fiscal Year 2022/2023 Annual Budget was considered at a public hearing on June 16, 2022, at 5:30 p.m. in the Arapaho Town Hall. Copies of the proposed budget are available for review in the Office of the City Clerk, \_\_\_\_\_ . Notice is hereby given that the Town of Arapaho 2021/2022 Annual Budget will be adopted during a meeting of the City Council on Thursday, June 16, 2022 at 5:30 p.m. in the City Hall.

**TOWN OF ARAPAHO, OKLAHOMA**  
**Fiscal Year 2022/2023 Annual Budget (Proposed)**

**BUDGET SUMMARY-2022/2023**

	<b>BEGINNING BALANCE (Estimates)</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>Net Change</b>	<b>ENDING BALANCE</b>
<b>GENERAL FUND</b>	<u>\$ 462,144</u>	<u>\$ 225,569</u>	<u>\$ (339,465)</u>	<u>\$ (113,896)</u>	<u>\$ 348,248</u>
<b>ENTERPRISE FUNDS</b>					
APWA	<u>\$ 860,163</u>	<u>\$ 713,278</u>	<u>\$ (605,600)</u>	<u>\$ 107,678</u>	<u>\$ 967,841</u>
<b>SPECIAL REVENUE FUNDS</b>					
Street and Alley Fund	<u>\$ 85,215</u>	<u>\$ 26,213</u>	<u>\$ (20,000)</u>	<u>\$ 6,213</u>	<u>\$ 91,428</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u>\$ 1,407,522</u>	<u>\$ 965,060</u>	<u>\$ (965,065)</u>	<u>\$ (5)</u>	<u>\$ 1,407,517</u>

**Town of Arapaho  
General Fund  
2022-2023 Proposed Budget**

Department	2020-2021		FY22 Budget	2022-2023	2022-2023	10 month actual @4/30/22
	FINAL Budget	FY21 Actual		Estimated	Budget	
<b>Revenues:</b>						
Sales tax	117,178	\$ 98,594	\$ 93,770	\$ 89,827	80,044	\$ 74,856
Alcoholic Beverage	7,240	9,041	7,969	8,000	7,200	6,667
Cigarette	1,214	959	735	701	631	584
Franchise	13,966	16,360	15,141	16,056	14,450	13,380
Use tax	46,638	34,746	31,946	35,548	31,993	29,623
Permits and fines	15,000	11,203	15,000	13,177	15,000	10,981
Tech fee	3,200	500	3,200	967	1,000	806
Licenses and fees	500	-	500	-	500	-
Ren/Vesse	500	-	500	234	800	195
Royalty	200	-	200	36	200	30
ARPA	-	-	-	84,149	70,124	70,124
Miscellaneous revenue	2,127	21,726	2,127	50,694	2,127	42,245
Cares Act Income	37,300	26,148	-	-	-	-
Library	-	-	-	-	-	-
Interest income	1,000	3,052	1,000	439	1,000	366
<b>Total revenues</b>	<b>\$ 248,061</b>	<b>\$ 222,329</b>	<b>\$ 172,088</b>	<b>\$ 299,828</b>	<b>\$ 225,569</b>	<b>\$ 249,857</b>
<b>General Government:</b>						
Personal service	\$ 71,350	\$ 55,638	\$ 75,000	\$ 72,583	\$ 75,000	\$ 60,486
Materials & supplies	6,000	10,353	5,500	18,612	5,500	15,510
Other services/charges	45,000	50,055	45,000	70,715	45,000	58,929
Capital outlay	2,500	-	2,500	-	2,600	-
<b>Total</b>	<b>\$ 124,850</b>	<b>\$ 116,046</b>	<b>\$ 128,000</b>	<b>\$ 161,910</b>	<b>\$ 128,000</b>	<b>\$ 134,925</b>
<b>Administration:</b>						
Personal service	\$ 2,400	\$ 1,800	\$ 2,400	\$ 1,860	\$ 2,400	\$ 1,550
Materials & supplies	-	-	-	-	-	-
Other services/charges	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,400</b>	<b>\$ 1,800</b>	<b>\$ 2,400</b>	<b>\$ 1,860</b>	<b>\$ 2,400</b>	<b>\$ 1,550</b>
<b>Legislative/Judicial:</b>						
Personal service	\$ 3,500	\$ 2,813	\$ 3,500	\$ 1,080	\$ 3,500	\$ 900
Materials & supplies	-	-	-	-	-	-
Other services/charges	-	-	-	-	-	-
<b>Total</b>	<b>\$ 3,500</b>	<b>\$ 2,813</b>	<b>\$ 3,500</b>	<b>\$ 1,080</b>	<b>\$ 3,500</b>	<b>\$ 900</b>
<b>Public Works- Street Dept.:</b>						
Personal service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & supplies	2,000	-	2,000	-	2,000	-
Other services/charges	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>Police Department:</b>						
Personal service	\$ 52,530	\$ 47,913	\$ 54,100	\$ 42,349	\$ 54,100	\$ 35,291
Materials & supplies	8,000	7,214	8,000	8,562	8,000	7,135
Other services/charges	10,000	9,848	10,000	9,751	10,000	8,126
Capital outlay	5,000	5,410	5,000	2,705	5,000	2,705
<b>Total</b>	<b>\$ 75,530</b>	<b>\$ 70,385</b>	<b>\$ 77,100</b>	<b>\$ 63,367</b>	<b>\$ 77,100</b>	<b>\$ 53,257</b>
<b>Fire Department:</b>						
Personal service	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -
Materials & supplies	6,000	6,262	6,000	10,291	6,000	8,576
Other services/charges	12,200	11,621	7,200	13,481	7,200	11,234
Capital outlay	18,000	16,480	18,000	12,222	18,000	12,222
<b>Total</b>	<b>\$ 37,400</b>	<b>\$ 34,363</b>	<b>\$ 32,400</b>	<b>\$ 35,994</b>	<b>\$ 32,400</b>	<b>\$ 32,032</b>
<b>Civil Emergency Management:</b>						
Personal service	\$ 11,065	\$ -	\$ 11,065	\$ -	\$ 11,065	\$ -
Materials & supplies	7,250	4,372	7,250	1,272	7,250	1,060
Other services/charges	250	-	5,250	5,514	5,250	4,595
Capital outlay	47,500	-	47,500	-	47,500	-
<b>Total</b>	<b>\$ 66,065</b>	<b>\$ 4,372</b>	<b>\$ 71,065</b>	<b>\$ 6,786</b>	<b>\$ 71,065</b>	<b>\$ 5,655</b>
<b>Animal Control:</b>						
Personal service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & supplies	1,700	-	1,700	-	1,700	-
Other services/charges	300	-	300	127	300	106
Capital outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 127</b>	<b>\$ 2,000</b>	<b>\$ 106</b>
<b>Park</b>						
Personal service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & supplies	500	-	500	-	500	-
Other services/charges	400	-	500	-	500	-
Capital outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 900</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ -</b>
<b>Library</b>						
Personal service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & supplies	250	250	248	-	-	-
Other services/charges	-	-	-	-	-	-
<b>Total</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 248</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Expenditures</b>	<b>\$ 334,895</b>	<b>\$ 250,029</b>	<b>\$ 339,713</b>	<b>\$ 291,124</b>	<b>\$ 339,485</b>	<b>\$ 248,425</b>
<b>Net Income</b>	<b>\$ (88,834)</b>	<b>\$ (27,700)</b>	<b>\$ (167,625)</b>	<b>\$ 8,704</b>	<b>\$ (113,896)</b>	<b>\$ 1,432</b>

**Town of Arapaho  
Utility Authority  
2022-2023 Proposed Budget**

<b>Department</b>	<b>FY21 Actual</b>	<b>2021-2022 Budget</b>	<b>2022-2023 Estimated</b>	<b>2022-2023 Budget</b>
<b>Revenues:</b>				
Water, Garbage, and Sewer	\$ 558,370	\$ 584,000	\$ 626,009	\$ 651,000
Interest income	2,086	1,300	1,282	1,300
Miscellaneous	-	2,000	10,036	2,000
Grant revenue	-	40,978	-	40,978
Lease Income	16,480	18,000	14,666	18,000
<b>Total revenues</b>	<b>\$ 576,936</b>	<b>\$ 646,278</b>	<b>\$ 651,993</b>	<b>\$ 713,278</b>
<b>Water/Sewer Department:</b>				
Personal service	\$ 115,165	\$ 123,600	\$ 18,286	\$ 123,600
Materials & supplies	321,533	240,000	251,478	280,000
Grant expense	-	-	-	-
Other services/charges	50,000	50,000	48,532	50,000
	<b>\$ 486,698</b>	<b>\$ 413,600</b>	<b>\$ 318,296</b>	<b>\$ 453,600</b>
<b>Garbage</b>				
Personal service	\$ -	\$ -	\$ -	\$ -
Materials & supplies	-	-	-	-
Other services/charges	63,840	67,000	58,350	70,000
	<b>\$ 63,840</b>	<b>\$ 67,000</b>	<b>\$ 58,350</b>	<b>\$ 70,000</b>
<b>Total Expenditures</b>	<b>\$ 550,538</b>	<b>\$ 480,600</b>	<b>\$ 376,646</b>	<b>\$ 523,600</b>
<b>Net Operating Income</b>	<b>\$ 26,398</b>	<b>\$ 165,678</b>	<b>\$ 275,347</b>	<b>\$ 189,678</b>
<b>Other Outflows</b>				
Debt Service	44,404	46,000	41,428	46,000
Capital Outlay	-	30,000	13,247	30,000
Transfers out	(54,633)	6,000	570	6,000
	<b>\$ (10,229)</b>	<b>\$ 82,000</b>	<b>\$ 55,245</b>	<b>\$ 82,000</b>
 <b>Net Income</b>	 <b>\$ 36,627</b>	 <b>\$ 83,678</b>	 <b>\$ 220,102</b>	 <b>\$ 107,678</b>

**Town of Arapaho  
Street & Alley  
2022-2023 Proposed Budget**

Department	FY21 Actual	FY22 Budget	2022-2023		10 Month Actual
			Estimated	FY23 Budget	4/30/22
<b>Revenues:</b>					
Gas tax	\$ 1,367	\$ 1,208	\$ 1,240	\$ 1,116	\$ 1,033
Vehicle tax	5,773	4,990	5,574	5,017	4,645
Misc-Grants	-	-	-	-	-
Interest earned	96	30	125	80	104
Transfer in from GF	20,000	20,000	24,000	20,000	20,000
<b>Total revenues</b>	<b>\$ 27,236</b>	<b>\$ 26,228</b>	<b>\$ 30,939</b>	<b>\$ 26,213</b>	<b>\$ 25,782</b>
<b>Expenditures:</b>					
Materials & supplies	\$ 8,243	\$ 10,000	\$ 7,928	\$ 10,000	\$ 6,607
Capital outlay	-	10,000	-	10,000	-
Transfer in	-	-	-	-	-
Transfers out - CP fund	-	-	-	-	-
	<b>\$ 8,243</b>	<b>\$ 20,000</b>	<b>\$ 7,928</b>	<b>\$ 20,000</b>	<b>\$ 6,607</b>
<b>Total Expenditures</b>	<b>\$ 8,243</b>	<b>\$ 20,000</b>	<b>\$ 7,928</b>	<b>\$ 20,000</b>	<b>\$ 6,607</b>
<b>Net Income</b>	<b>\$ 18,993</b>	<b>\$ 6,228</b>	<b>\$ 23,011</b>	<b>\$ 6,213</b>	<b>\$ 19,175</b>

**BUDGET ADOPTION RESOLUTION**

**TOWN OF ARAPAHO, OKLAHOMA  
RESOLUTION NO. 2022-2**

**A RESOLUTION APPROVING THE TOWN OF ARAPAHO, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2022-2023 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY**

**WHEREAS**, The Town of Arapaho has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2022 (FY 2022-2023) consistent with the Act; and

**WHEREAS**, The Act in section 17-215 provides for the chief executive officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the Town of Arapaho governing body at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Town of Arapaho governing body has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF ARAPAHO, OKLAHOMA:**

**SECTION 1.** The Town Council of the Town of Arapaho does hereby adopt the FY 2022-2023 Budget on the 16th day of June 2022 with total resources available in the amount of \$1,981,847 and total fund/departmental appropriations in the amount of \$965,065. Legal appropriations (spending/encumbering limits) are hereby established as follows:

<b>Fund: Department</b>	<b>Appropriation Amount</b>
<b>General Fund:</b>	
General government	\$130,400
Legislative	\$3,500
Street	\$2,000
Police	\$77,100
Fire	\$32,400

EMC	\$71,065
Animal Control	\$2,000
Park	\$1,000
PWA	
Water/Sewer	\$453,600
Sewer	
Trash	\$70,000
Miscellaneous	\$82,000
Street & Alley	\$20,000
Transfers	\$20,000

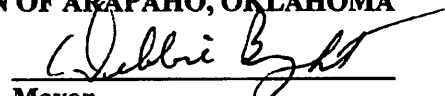
**SECTION 2.** The Town Council does hereby authorize the Town Clerk to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2022-2023, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Town Board.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Town Council and filed with the State Auditor and Inspector.


**SECTION 4.** Be it further provided that the Town Clerk is hereby authorized to take any and all actions as may be required for the implementation of these budgets.

**ADOPTED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF ARAPAHO  
this 16th day of June, 2022.**

TOWN OF ARAPAHO, OKLAHOMA

  
 \_\_\_\_\_  
 Mayor

**ATTEST:**

  
 \_\_\_\_\_  
 Clerk

# PROOF OF PUBLICATION CLINTON DAILY NEWS

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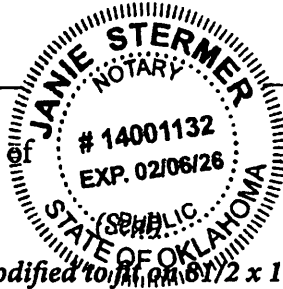
I, Rodney J. Serfoss, of lawful age, being duly sworn upon oath, deposes and says that I am the Editor & Publisher of The Clinton Daily News, a daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. Section 106 for the City of Clinton, for the County of Custer, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was actually published in said legal newspaper issues on the following dates:

INSERTION DATE(S) **June 8, 2022**

PUBLICATION FEE.....\$ 159.00

Publisher

Signed and sworn to before me this 8th day of June, 2022.



*Janie Stermer*  
Notary Public

My Commission expires: 02/06/2026  
Commission #14001132

(Proof modified to fit on 8 1/2 x 11 page)

LEGAL NOTICE NO. LXPLP 26776  
(Published in The Clinton Daily News June 8, 2022)  
In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed Town of Arapaho Fiscal year 2022/2023 Annual Budget was considered at a public hearing on June 16, 2022, at 5:30 p.m. in the Arapaho Town Hall. Copies of the proposed budget are available for review in the Office of the City Clerk, Mary Ann Morris. Notice is hereby given that the Town of Arapaho 2022/2023 Annual Budget will be adopted during a meeting of the City Council on Thursday, June 16, 2022 at 5:30 p.m. in the City Hall.

**TOWN OF ARAPAHO, OKLAHOMA**  
Fiscal Year 2022/2023 Annual Budget (Proposed)

BUDGET SUMMARY-2022/2023

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	Net Change	ENDING BALANCE
<b>GENERAL FUND</b>	<b>\$ 462,144</b>	<b>\$ 225,569</b>	<b>\$ (339,465)</b>	<b>\$ (113,896)</b>	<b>\$ 348,248</b>
Revenues					
Taxes		135,118			
Licenses and permits		500			
Fines		15,000			
ARPA		70,124			
Other		4,827			
Expenditures					
General			(128,000)		
Administrative			(2,400)		
Legislative			(3,500)		
Street			(2,000)		
Police			(77,100)		
Fire			(32,400)		
Emergency management			(71,085)		
Animal control			(2,000)		
Park			(1,000)		
Transfers			(20,000)		
<b>ENTERPRISE FUNDS</b>					
<b>APWA</b>	<b>\$ 860,183</b>	<b>\$ 713,278</b>	<b>\$ (605,600)</b>	<b>\$ 107,678</b>	<b>\$ 867,841</b>
Revenues					
Water, Garbage, Sewer		651,000			
Lease income		18,000			
Other		44,278			
Expenses					
Water, Gas, Sewer			(453,600)		
Garbage			(70,000)		
Debt service			(48,000)		
Capital outlay			(30,000)		
Transfers			(6,000)		
<b>SPECIAL REVENUE FUNDS</b>					
Street and Alley Fund	\$ 85,215	\$ 26,213	\$ (8,000)	\$ 19,213	\$ 103,428
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 1,407,522</b>	<b>\$ 965,060</b>	<b>\$ (883,085)</b>	<b>\$ 11,995</b>	<b>\$ 1,419,517</b>